

Van Drivers

Job Description

Mount Hope Christian Academy, located in Fredericksburg, VA, provides half-day and full-day, preschool programs for students ages 2 - 4 years old. Additionally, Mount Hope Christian Academy offers a Before and After Care program for students ages 2 - 12. We are seeking an experienced van driver to transport students in the Before and After Care program and occasionally during field trips.

- **Education/Experience:**

- High School Diploma or Equivalent

- **Salary:**

- Up to \$11.50 per hour.
- Part Time.

- **Overall Job Description:**

The van driver is responsible for transporting students over scheduled routes and/or to and from special excursions in the Academy's vans; ensuring vehicle operation is in a safe operating condition; and ensuring the safety of students during transport and when loading and unloading from the van.

- **Job Requirements/Minimum Qualifications:**

- Must pass a background check
- Must have a valid Virginia driver's license.
- CPR and First Aid Certification required or willingness to obtain within 30 days of employment.
- Drop off/Pick up students at designated schools or field trip locations based on an assigned schedule.
- Ensure all van passengers are safely seated using proper safety restraints and child car or booster seats.
- Observe speed limits and obey road signs.
- Adhere to safety practices.
- Communicate with parents, students, teachers, administrators, etc. for the purpose of conveying and/or receiving information.
- Keep records of student attendance on the van.
- Record accident and incident reports.
- Attend staff meetings or meet one-one-one with the Academy Director, as requested.
- Must provide proof of COVID19 vaccination or be willing to get vaccinated

unless exempt for religious or medical reasons.

- **Knowledge, Skills, and Abilities:**

- Adhere to all Virginia driving laws and safety practices
- Administer first aid when required

How to Apply

To apply for the position, please:

- Complete and download an application from the Mount Hope Christian Academy Website: <https://mhcacademyva.org/employment/> and send it along with your resume to:
 - Email: director@mhcacademyva.org
 - USPS: Mount Hope Baptist Church, 6823 Harrison Rd, Fredericksburg, VA 22407
 - Attention: Director
 - Hand Deliver in an envelope: Mount Hope Baptist Church Office, 6823, Harrison Rd, Fredericksburg, VA 22407 (between 9:00am and 5:00pm)
 - Attention: Director